

RESOLUTION NO. 19-1212

RESOLUTION OF AGATE FIRE PROTECTION DISTRICT TO ADOPT 2020 BUDGET

WHEREAS, the Board of Directors of the Agate Fire Protection District has appointed a budget committee to prepare and submit a proposed 2020 budget to the Board at the proper time; and

WHEREAS, upon due and proper notice, published in accordance with the law, such proposed budget was open for inspection by the public at a designated place, and a public hearing was held on October 10, 2019, and interested electors were given the opportunity to file or register any objection to said proposed budget; and

WHEREAS, the budget has been prepared to comply with all terms, limitations and exemption, including, but not limited to, enterprise, reserve transfer and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution ("TABOR") and other laws or obligations which are applicable to or binding upon the District; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Agate Fire Protection District:

1. That estimated expenditures for the 2020 fiscal year General Fund is \$125,855.00
2. That the estimated total resources for the 2019 fiscal year General fund is \$131,050.00.
3. That the budget, as submitted, amended and herein summarized, be, and the same hereby is, approved and adopted as the budget of Agate Fire Protection District for the 2020 fiscal year.
4. That the budget, as hereby approved and adopted, shall be certified by the Treasurer of the District to all appropriate agencies and is made a part of the public records of the District.

TO SET MILL LEVIES

WHEREAS, the amount of money necessary to balance the budget for general operating expenses is \$90,620.44; and

WHEREAS, the 2020 valuation for assessment for the District, as certified by the Elbert county Assessor is \$11,327,618.00; and

WHEREAS, the mil levy for the District is set at 8 mills, the revenue from the assessment is \$90,620.44; and

WHEREAS, the General Fund revenue has an additional revenue of \$40,429.66 from sources other than general property tax; and

WHEREAS, the Reserve Fund has a balance of \$3,776.55 carried over.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Agate Fire Protection District:

1. That for the purposes of meeting all general operating expenses of the District during the 2020 budget year, there is hereby levied a tax of 8 mills upon each dollar of the total valuation for assessment of all taxable property within the District, to raise \$90,620.44 in revenue.
2. That the Treasurer of the District is hereby authorized and directed to immediately certify to the County Commissioners of Elbert County, Colorado, the mill levies for the District as here in above determined and set.

TO APPROPRIATE SUMS OF MONEY

WHEREAS, the Board of Directors of the District has made provision in the budget for revenues in an amount equal to the total proposed expenditures as set forth therein; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes as more fully set forth in the budget, including any inter-fund transfers listed therein, so as not to impair the operations of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Agate Fire Protection District that the sums are hereby appropriated from the revenues of the General Fund for the purposes stated in the budget.

APPROVED AND ADOPTED THIS 12TH DAY OF DECEMBER 2019.

AGATE FIRE PROTECTION DISTRICT

By 
Kent Dyson, President

ATTEST:

By 
Lloyd Wallace, Secretary/Treasurer

NOTICE OF BUDGET¹
(Pursuant to 29-1-106, C.R.S.)

NOTICE is hereby given that a proposed budget has been submitted to the Agate Fire Protection Dist
for the ensuing year of 2020; a copy of such proposed budget has been filed in the office
of Colorado Dept Local Affairs, where the same is open for public inspection; such proposed
budget will be considered at Regular meeting of the Agate Fire Protection Dist
to be held at 40160 CR 153 Agate, CO on December 12, 2019 at 7 pm.

Any interested elector of Agate Fire Protection District may inspect the proposed budget and file
or register any objections thereto at any time prior to the final adoption of the budget.

¹If a government's budget is greater than \$50,000, the Notice of Budget must be published one time in a newspaper having general circulation in the local government. If the budget is \$50,000 or less, the Notice may be posted in three public places in the local government. (29-1-106(3), C.R.S.)

LETTER OF BUDGET TRANSMITTAL

THIS FORM IS TO BE COMPLETED AND SUBMITTED WITH THE ADOPTED BUDGET NO LATER THAN JANUARY 31.

To: Division of Local Government
1313 Sherman Street, Room 521
Denver, Colorado 80203

Date: December 12, 2019

Attached is a copy of the 2020 budget for Agate Fire Protection District
in Elbert County, submitted pursuant to Section 29-1-113, C.R.S. This budget
was adopted on December 12, 2019. If there are any questions on the budget, please
contact Marcy Bate at 719-764-2671, and PO BOX 146 Agate, CO.

I, Marcy Bate, Book Keeper

hereby certify that the enclosed is a true and accurate copy of the 2019 Adopted Budget.

BUDGET MESSAGE
(Pursuant to 29-1-103(1)(e), C.R.S.)

Agate Fire Protection District

Name of Local Government

(INSTRUCTIONS: Pursuant to section 29-1-103(1)(e), C.R.S., the budget must include the Budget Message. Fill in blank spaces and check any items that are applicable.)

The attached 2020 Budget for Agate Fire Protection District includes these *important features*.*

The proposed budget for the 2020 Fiscal year for the AFPD maintains the level of services provided last fiscal year.

The assessed valuation of the county for 2020 has increased slightly over 2019. The mill levy will remain the same for 2020 at 8 mills. With an assessed property value at \$10,453,195.69 the budgeted property tax revenue will be at \$90,620.44

* *“important features”* are not defined in statute; however, important features of the budget would include starting/ending a service; increases or decreases in levels of services, increases/decreases to revenues (taxes/rates) and/or expenditures; acquisition of new equipment; start or end of capital project; etc.

The budgetary basis of accounting timing measurement method used is:

- Cash basis
- Modified accrual basis
- Encumbrance basis
- Accrual

The services to be provided/delivered during the budget year are the following:

The Fire Department has five basic functional responsibilities:

Fire Suppression: includes residential, agricultural, oil and natural gas pump and storage sites, automobile, farm equipment, and wildland fires. The Agate Fire Protection District (AFPD) provides fast attack firefighting in order to minimize risk to life, property and the environment.

Emergency Medical Services: are provided twenty-four hours a day by a skilled life support team of paramedics and EMTs. AFPD operates two fully equipped ambulances.

Fire Prevention: is responsible for hazard abatement enforcement, approval of building plans, public education, environmental protection and fire safety inspections.

Training: of Fire Department personnel is conducted in accordance with county, state and federal standards. Firefighters, EMTs, and paramedics receive updates on advances in techniques and technology, and participate in continuing education.

Community Emergency Preparedness: includes training programs offered to organizations and individuals within

2020 ADOPTED BUDGET



Adopted by the Agate Fire Protection District Board
of Directors on December 12, 2019



AGATE FIRE PROTECTION DISTRICT 2020 Budget

FUNCTIONAL DESCRIPTION/WORK OBJECTIVES

The Fire Department has five basic functional responsibilities:

Fire Suppression: includes residential, agricultural, oil and natural gas pump and storage sites, automobile, farm equipment, and wildland fires. The Agate Fire Protection District (AFPD) provides fast attack firefighting in order to minimize risk to life, property and the environment.

Emergency Medical Services: are provided twenty-four hours a day by a skilled life support team of paramedics and EMTs. AFPD operates two fully equipped ambulances.

Fire Prevention: is responsible for hazard abatement enforcement, approval of building plans, public education, environmental protection and fire safety inspections.

Training: of Fire Department personnel is conducted in accordance with county, state and federal standards. Firefighters, EMTs, and paramedics receive updates on advances in techniques and technology, and participate in continuing education.

Community Emergency Preparedness: includes training programs offered to organizations and individuals within the District. This includes a yearly educational event held at the Agate School.

BUDGET MESSAGE

The 2020 AFPD budget has been prepared in compliance with Colorado Revised Statutes and Special District budget laws. Consideration has been given to all functions and operations of the AFPD. The intent of this budget is to provide quality service to the District while operating within the restraints of limited revenues.



Agate Fire Protection District

The attached budget is based on the priorities expressed by the Fire/Rescue and the EMS/Ambulance departments. The proposed budget for the 2020 Fiscal year for the AFPD maintains the level of services provided last fiscal year.

The process for developing the budget was as follows: The Board of Directors all served as members of the Budget Committee. These members included Fire Chief Larry Rector, Assistant Fire Chief Jerrel Rector, President Kent Dyson, Vice President Casey Craven, Secretary/Treasurer Lloyd Wallace, Directors Joe Craven, and Roy Obrigewitch. Using preliminary information from the County as a basis of tax levy revenues, 12% was set aside for the Reserve Fund. The committee then tracked the actual expenditures from the 2019 budget to determine any line items that were over or under budget. Reasons for why a line item would be over budget were analyzed to assure the 2020 budget would accurately reflect any corrections needed. Based on input from Chief Rector on anticipated needs for the Fire/Rescue and EMS/Ambulance departments, expenditures were prioritized. Those expenditures that met the criteria for needed expense were added to the budget. Finally the budget was formulated and confirmed to be in balance.

The AFPD must remain fiscally conservative to assure a healthy fund balance and to provide for the future. The assessed valuation of the county for 2020 has increased slightly over 2019. The mill levy will remain the same for 2020 at 8 mills. With an assessed property value at \$111,327,618 the budgeted property tax revenue will be at \$90,620.44. This is an increase of 1.08% over 2019.

Again this year it is estimated that the AFPD will end the current year under budget as the Board continues to make responsible fiscal decisions. The estimated carry over into the 2020 budget is \$94,291.00



Agate Fire Protection District

Total Budgeted Income for 2019 is: \$131,050.00

Total Budgeted Expenses for 2019 are: \$125,885.00

Leaving a total Reserve at the end of 2019: \$5,165.00

Respectfully submitted to the AFPD Board of Directors by the Budget Committee on December 12, 2019.

Agate Fire Protection District



GENERAL FUND BUDGET

AGATE FIRE PROTECTION DISTRICT

JANUARY 1 - DECEMBER 31, 2020

	DESCRIPTION	ACTUAL PRIOR YEAR 2018	ESTIMATE D CURRENT YEAR 2019	BUDGET YEAR 2020
Beginning Balance January 1		\$ 102,547.50	\$ 76,394.48	\$ 155,163.34
REVENUE				
		\$	\$	\$
	Metro Grow	5,082.00	5,618.00	5,000.00
	Donations	2,771.00	-	2,500.00
	Capital Credits	180.00		70.00
	Property Tax - Senior/Vet Exempt	438.00	509.42	500.00
	Property Tax - Current Tax	84,078.39	83,702.00	90,620.00
	Property Tax - Specific Ownership Tax	14,486.47	13,869.45	12,000.00
	Property Tax - Current Interest	118.09	45.82	60.00
	State Grant Revenue	-	-	-
	Fire/Rescue Grants (matching)	-	-	-
	Fire - WBS Collections	1,088.78	-	300.00
	Fire/Rescue Grants (non-matching)	-		-
	EMS Grants (matching)	-	28,351.76	-
	EMS Grants (non- matching)	-	-	-

Agate Fire Protection District



	EMS Equipment Sales	\$ -	\$ -	\$ -
	EMS WIBS Collection	\$ 22,338.14	\$ 26,522.00	\$ 20,000.00
	EMS CORE Track Revenue	\$ -	\$ -	\$ -
TOTAL REVENUE		\$ 130,580.87	\$ 158,618.45	\$ 131,050.00
TOTAL AVAILABLE FUNDS		\$ 233,128.37	\$ 235,012.93	\$ 286,213.34
	DESCRIPTION	ACTUAL PRIOR YEAR 2018	ESTIMATE D CURRENT YEAR 2019	BUDGET YEAR 2020
EXPENDITURES				
	Fire - Fire Prevention Education	\$ -	\$ -	\$ 100.00
	Fire - Fire Equipment	\$ 21,572.81	\$ 18,274.40	\$ 9,000.00
	Fire - Wild Land Grant	\$ -	\$ -	
	Fire - Matching Grants	\$ -	\$ -	
	Fire - ECCA	\$ 684.00	\$ 609.00	\$ 750.00
	Fire - Certification/Training	\$ 181.00	\$ -	\$ 1,500.00
	Fire - Membership Fees	\$ 100.00	\$ 240.00	\$ 200.00
	Fire - WIBS Billing	\$ -	\$ -	\$ 250.00
	Fire - Truck Lease	\$ 200.00	\$ 200.00	\$ 200.00
	Fire - Radio Use Fee	\$ -	\$ -	\$ 100.00
	Fire - Miscellaneous		\$ 12.00	\$ 100.00

Agate Fire Protection District



Fire - PPE	\$ 2,412.15	\$ -	\$ 4,000.00
Fire - Purchased Services	\$ 3,700.00	\$ 900.00	\$ 500.00
Fire - Apparatus Maintenance/Repair	\$ 14,718.06	\$ 779.00	\$ 9,000.00
Fire - Equipment Maintenance	\$ 786.44	\$ 378.00	\$ 1,000.00
Fire - Pump Testing	\$ -	\$ -	\$ 800.00
EMS - Ambulance Maintenance/Repair	\$ 2,500.00	\$ 1,522.00	\$ 3,500.00
EMS - Purchased Services	\$ -	\$ -	\$ 700.00
EMS - Rent, Parking, Utilities	\$ -	\$ -	
EMS - Ambulance Inspections	\$ 680.00	\$ 250.00	\$ 500.00
EMS - License Plates	\$ -	\$ -	\$ -
EMS - Ambulance Grant	\$ -	\$ -	\$ -
EMS - Grant Match	\$ -		\$ -
EMS - Equipment	\$ 31,501.00	\$ -	\$ 2,500.00
EMS - Equipment Maintenance/Repair	\$ 612.00	\$ 826.00	\$ 1,800.00
EMS - Medications	\$ 3,500.00	\$ 4,526.00	\$ 4,500.00
EMS - Disposable Supplies	\$ 1,489.36	\$ 121.00	\$ 2,000.00
EMS - Training	\$ -	\$ 703.00	\$ 2,500.00
EMS - Insurance	\$ -	\$ -	\$ 1,000.00
EMS - WBS Billing	\$ 4,408.57	\$ 6,772.00	\$ 4,000.00
EMS - Tolls/Parking	\$ 9.00	\$ -	\$ 50.00

Agate Fire Protection District



EMS - Miscellaneous	\$ -	\$ 200.00	\$ 200.00
Building - Loan Principal & Interest	\$ 23,361.92	\$ -	\$ -
Building - Expenses	\$ -	\$ -	\$ 250.00
General - Bookkeeper Salary	\$ 2,216.40	\$ 2,400.00	\$ 2,400.00
General - Insurance P&L	\$ 10,482.00	\$ 10,773.00	\$ 10,000.00
General - Bond Insurance	\$ 350.00	\$ 350.00	\$ 350.00
General - Work Comp Insurance	\$ 1,494.00	\$ 1,214.00	\$ 2,000.00
General - Legal Expense	\$ -	\$ -	\$ 5,000.00
General - Station Maintenance/Repair	\$ 1,355.00	\$ 4,915.49	\$ 1,000.00
General - Purchased Services	\$ -	\$ -	\$ 250.00
General - Subscriptions	\$ 150.00	\$ -	\$ 200.00
Office - Postage	\$ 75.00	\$ 142.50	\$ 75.00
Office - Supplies	\$ 348.00	\$ 20.00	\$ 450.00
Office - Website	\$ 153.00	\$ -	\$ 150.00
Office - Advertisement - Legal Notice	\$ 160.00	\$ -	\$ 275.00
Office - Election Expenses	\$ -	\$ -	\$ -
Office - Audit Expenses	\$ 300.00	\$ 300.00	\$ 400.00
Technology - Radios/Tower	\$ 6,917.00	\$ 7,470.00	\$ 3,000.00
Treasurer's Fee (3.1%)	\$ 2,525.00	\$ 2,271.00	\$ 2,800.00
FICA Withholding	\$ 750.00	\$ 367.20	\$ 800.00

Agate Fire Protection District



	\$	\$	\$
Stipend Payments	-	-	1,000.00
	\$	\$	\$
10% Reserve	-	-	30,775.00
	\$	\$	\$
Utilities - Propane	575.00	2,260.00	3,000.00
	\$	\$	\$
Utilities - Electricity	2,421.76	1,811.00	2,000.00
	\$	\$	\$
Utilities - Phone/DSL	528.00	532.00	550.00
	\$	\$	\$
Utilities - Water	1,632.00	936.00	1,500.00
	\$	\$	\$
Utilities - Trash Removal	552.00	552.00	560.00
	\$	\$	\$
Combined - Bulk Fuel	6,452.02	3,898.00	4,200.00
	\$	\$	\$
Combined - Fuel	105.40	-	500.00
	\$	\$	\$
Combined - Household	2,997.00	1,645.00	150.00
	\$	\$	\$
Combined - Meals/Water	1,779.00	1,680.00	1,500.00
	\$	\$	\$
TOTAL EXPENDITURES	156,733.89	79,849.59	125,885.00
	\$	\$	\$
Annual Net	(26,153.02)	78,768.86	5,165.00
	\$	\$	\$
Ending Balance December 31 (Beginning Bal. + Annual Net)	76,394.48	155,163.34	160,328.34
	\$	\$	\$
Emergency Reserve (3% Reserve of annual expenditures DO NOT SPEND)	4,702.02	2,395.49	3,776.55
	\$	\$	\$
Unrestricted Reserves (Ending balance-Emergency Reserve)	71,692.46	152,767.85	156,551.79