

# 2015 PROPOSED BUDGET



Presented to the Agate Fire Protection District Board  
of Directors on October 11, 2014



## **AGATE FIRE PROTECTION DISTRICT Proposed 2015 Budget**

### **FUNCTIONAL DESCRIPTION/WORK OBJECTIVES**

The Fire Department has five basic functional responsibilities:

**Fire Suppression:** includes residential, agricultural, oil and natural gas pump and storage sites, automobile, farm equipment, and wildland fires. The Agate Fire Protection District (AFPD) provides fast attack firefighting in order to minimize risk to life, property and the environment.

**Emergency Medical Services:** are provided twenty-four hours a day by a skilled life support team of paramedics and EMTs. AFPD operates two fully equipped ambulances.

**Fire Prevention:** is responsible for hazard abatement enforcement, approval of building plans, public education, environmental protection and fire safety inspections.

**Training:** of Fire Department personnel is conducted in accordance with county, state and federal standards. Firefighters, EMTs, and paramedics receive updates on advances in techniques and technology, and participate in continuing education.

**Community Emergency Preparedness:** includes training programs offered to organizations and individuals within the District. This includes a yearly educational event held at the Agate School.

### **BUDGET MESSAGE**

The 2015 AFPD budget has been prepared in compliance with Colorado Revised Statutes and Special District budget laws. Consideration has been given to all functions and operations of the AFPD. The intent of this budget is to provide quality service to the District while operating within the restraints of limited revenues.



## Agate Fire Protection District

The attached budget is based on the priorities expressed by the Fire/Rescue and the EMS/Ambulance departments. The proposed budget for the 2015 Fiscal year for the AFPD increases the level of services provided last fiscal year.

The process for developing the budget was as follows: First the Board of Directors approved the three members of the Budget Committee. These members included Fire Chief Larry Rector, Secretary/Treasurer Lyndon Burnett and President Barry Hollembeak. Using preliminary information from the County as a basis of tax levy revenues, 15% was set aside for the Reserve Fund. Of this amount an additional \$3,000.00 was set into a fund for anticipated radio service fees to begin in late 2015 or 2016 and an additional \$6,000.00 was set into a fund to purchase 800 MHz Narrow Band radios in anticipation of upcoming FCC rulings. This action increases the amount in these funds to \$6,000.00 and \$12,000.00 respectively. The committee then tracked the actual expenditures from the 2014 budget to determine any line items that were over or under budget. Reasons for why a line item would be over budget were analyzed to assure the 2015 budget would accurately reflect any corrections needed. Based on input from Chief Rector on anticipated needs for the Fire/Rescue and EMS/Ambulance departments, expenditures were prioritized. Those expenditures that met the criteria for needed expense were added to the budget. Finally the budget was formulated and confirmed to be in balance.

The 2015 Budget reflects anticipating more than \$396,188.00 in grant monies. Of this amount, \$226,188.00 is for the construction of three additional bays and a commons area to the Firehouse. \$150,000.00 is for the purchases of a new ambulance, and \$20,000.00 is for the purchase of special firefighting equipment. AFPD was awarded the \$226,188.00 matching grant for the construction of the firehouse addition. The receipt of the other grant monies is not guaranteed, and if not available the equipment will not be purchased in the 2015 fiscal year.



## Agate Fire Protection District

The AFPD must remain fiscally conservative to assure a healthy fund balance and to provide for the future. The assessed valuation of the county for 2015 has increased slightly over 2014. Fiscal year 2014 did have substantial increases of the budget for revenue through grants and highway claims. However, there is no way to predict that this trend will continue into 2015.

The mill levy will remain the same for 2015 at 8 mills. With an assessed property value at \$8,831,440.00, the budgeted property tax revenue will be at \$70,652.00. This is an increase of 3.3% over 2014.

Again this year it is estimated that the AFPD will end the current year under budget as the Board continues to make responsible fiscal decisions. The estimated carry over into the 2015 budget is \$131,000.00.

Total budgeted expenditures for 2015 are \$776,612.00. Of this amount, \$452,376.00 is for Capitalization for the addition of bays and a common area to the fire house. The match for the grant is estimated to be \$226,188.00. Due to uncertainty concerning state and federal government rulings, regulations, and budget cuts an additional \$6,000.00 is set into a fund for the possible need to purchase 800 MHz narrow band radios within the next two years at a total cost of \$136,000.00. Another \$3,000.00 is set into a fund for radio service fees that are expected to begin in 2015 or 2016, unless there is state intervention.

Respectfully submitted to the AFPD Board of Directors by the Budget Committee on October 11, 2014.

# Agate Fire Protection District



## AGATE FIRE PROTECTION DISTRICT 2015 PROPOSED BUDGET

	2015 PROPOSED BUDGET	
	Budget	% of Budget
Ordinary Income/Expense		
Beginning Fund Balances		
Reserve Fund	122,000.00	14.02%
Radio Service Fee Fund	3,000.00	0.35%
800 Narrow Band Fund	6,000.00	0.69%
<b>Total Fund Balances(Cash on Hand)</b>	<b>131,000.00</b>	<b>15.06%</b>
Income		
Property Tax - Elbert County		
Senior/Vet Exempt	0.00	0.00
Property Tax - Elbert County	70,652.00	8.12%
<b>Total Property Tax - Elbert County</b>	<b>70,652.00</b>	<b>8.12%</b>
Specific Ownership Tax	2,000.00	0.23%
Metro Grow	4,500.00	0.52%
Donations	2,500.00	0.29%
Capital Credits	20.00	0.0%
Interest Appropriation	60.00	0.0%
<b>Total General Revenue</b>	<b>9,080.00</b>	<b>1.04%</b>
Fire/Rescue Claims	4,000.00	0.46%
Fire/Rescue Grants (Matching) (Waste Tire)	20,000.00	2.3%
Fire/Rescue Grants (Non-Matching)	500.00	0.06%
Equipment Sales	0.00	0.0%
<b>Total Fire/Rescue Revenue</b>	<b>24,500.00</b>	<b>2.82%</b>
EMS Revenue	32,000.00	3.68%
EMS Grants (Matching)	150,000.00	17.24%
EMS Grants (Non-Matching)	500.00	0.06%
Equipment Sales	0.00	0.0%
<b>Total EMS Revenue</b>	<b>182,500.00</b>	<b>20.97%</b>
Construction Grant (Matching)	226,188.00	26.0%
Construction (Capital Acquisition)	226,188.00	26.0%
<b>Total Construction Funding</b>	<b>452,376.00</b>	<b>51.99%</b>
<b>Total Income</b>	<b>739,108.00</b>	<b>84.94%</b>
<b>Gross Operating Resources</b>	<b>870,108.00</b>	<b>100.0%</b>
Expenses		
Fire/Rescue		
License Plates	25.00	0.0%
Legal Fees	1,000.00	0.12%
Bulk Fuel (100% Gas 60% Diesel)	4,500.00	0.52%
Fuel (Non-Bulk)	200.00	0.02%
Fire Prevention Education	200.00	0.02%
Fire Equipment		
Fire Equipment	10,000.00	1.15%
Grant (Tire Waste)	18,000.00	2.07%
Wildland Grant	500.00	0.06%
Matching Grants	2,000.00	0.23%
<b>Total Fire Equipment</b>	<b>30,500.00</b>	<b>3.51%</b>
Personal Protection Equipment		



# Agate Fire Protection District

PPE	3,000.00	0.35%
Grant	0.00	0.0%
Matching Grants	0.00	0.0%
<b>Total Personal Protection Equipment</b>	<b>3,000.00</b>	<b>0.35%</b>
Elbert County Communications Assoc.	667.00	0.08%
Certification/Training	2,500.00	0.29%
Chief Association Fees	200.00	0.02%
Apparatus Maint/Repair		
Purchased Services	5,000.00	0.58%
Apparatus Maint/Repair	9,500.00	1.09%
Pump Testing	800.00	0.09%
<b>Total Apparatus Maint/Repair</b>	<b>15,300.00</b>	<b>1.76%</b>
WIBS Billing (Fire/Rescue)	1,500.00	0.17%
Truck Lease	200.00	0.02%
Fire/Rescue Radio Use Fees (28 Radios)	0.00	0.0%
Meals/Water	1,000.00	0.12%
<b>Total Fire/Rescue</b>	<b>60,792.00</b>	<b>6.99%</b>
Ambulance/EMS		
Ambulance Apparatus Maint/Repair		
Maint/Repair	1,750.00	0.2%
Purchased Services	1,750.00	0.2%
Rent, Parking, Utilities	1,200.00	0.14%
Ambulance Certifications	200.00	0.02%
Ambulance Inspections	200.00	0.02%
<b>Total Ambulance Maint/Repair</b>	<b>5,100.00</b>	<b>0.59%</b>
Equipment (EMS)		
Equipment	2,000.00	0.23%
Ambulance (Grant)	135,000.00	15.52%
Grant Match (Ambulance)	15,000.00	1.72%
<b>Total EMS Equipment</b>	<b>152,000.00</b>	<b>17.47%</b>
EMS Equipment Maint/Repairs		
Maint/Repair	1,500.00	0.17%
Purchased Services	500.00	0.06%
Life Pak Service Contract	2,350.00	0.27%
<b>Total EMS Equip Maint/Repairs</b>	<b>4,350.00</b>	<b>0.5%</b>
Medications	1,400.00	0.16%
EMS (WIBS) Billing	4,700.00	0.54%
EMS Disposable Supplies	4,500.00	0.52%
EMS Training	4,000.00	0.46%
Bulk Fuel - EMS (40% Diesel)	3,000.00	0.35%
Fuel (EMS)	500.00	0.06%
Insurance (EMS)	1,200.00	0.14%
Legal Fees (EMS)	1,000.00	0.12%
Radio Use Fee (6 Radios)	0.00	0.0%
Meals/Water	1,000.00	0.12%
Tolls/Parking	200.00	0.02%
MISC	300.00	0.03%
<b>Total Ambulance/EMS</b>	<b>183,250.00</b>	<b>21.06%</b>
General Expenses		
Insurance- Pinnacol	1,000.00	0.12%
Insurance - Equipment/Liability/Property	6,500.00	0.75%
Building Loan	53,754.00	6.18%
Station Maint/Repair		

# Agate Fire Protection District



Station Maint/Repair	3,000.00	0.35%
Purchased Services	300.00	0.03%
<b>Total Station Maint/Repairs</b>	<b>3,300.00</b>	<b>0.38%</b>
Subscriptions	100.00	0.01%
Depreciation Building	0.00	0.00%
Depreciation Capital Assets	0.00	0.00%
Office Expense		
Postage	50.00	0.01%
Office Expense - Other	200.00	0.02%
Web Site	200.00	0.02%
Advertisement Legal Notices	250.00	0.03%
<b>Total Office Expense</b>	<b>700.00</b>	<b>0.08%</b>
MISC Expenses	2,000.00	0.23%
Technology (Radios/Tower)	2,500.00	0.29%
Treasurers Fee (3.1%)	2,200.00	0.25%
Utilities		
Propane	5,000.00	0.58%
Electricity	2,400.00	0.28%
Phone	500.00	0.06%
Water	240.00	0.03%
Trash Removal	540.00	0.06%
<b>Total Utilities</b>	<b>8,140.00</b>	<b>0.94%</b>
Construction		
Matching Grant (Building)	212,816.00	24.46%
General Fund (Capital Acquisition)	212,816.00	24.46%
Water Tap	5,000.00	0.58%
Consultation Fees	8,000.00	0.92%
Interest Expense	10,744.00	1.24%
Loan Origination Fees	3,000.00	0.35%
<b>Total Construction</b>	<b>452,376.00</b>	<b>51.99%</b>
<b>Total Expenses</b>	<b>776,612.00</b>	<b>89.26%</b>
Net Ordinary Income	93,496.00	10.75%
Reserve Fund	75,496.00	8.68%
Radio Service Fee Fund	6,000.00	0.69%
800 Narrow Band Fund	12,000.00	1.38%
Net Income	0.00	0.00%